

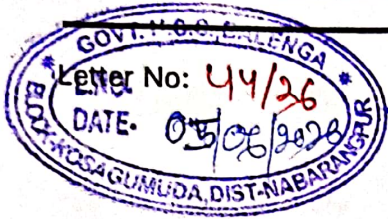
OFFICE OF THE PRINCIPAL

GOVT HIGHER SECONDARY SCHOOL BALENGA

At/Po – Balenga, PS – Kodinga, Block – Kosagumuda, Dist – Nabarangpur, PIN – 764075

E-mail: hmbalenga@gmail.com

Contact No: 8018983581



Date: 05/06/2026

To,
The District e-Governance Manager (DeGM),
Collector Office, Nabarangpur.

Subject: Request for Uploading Advertisement for Guest Faculties 2026-27 in the District NIC Portal

Reference:

Letter No. DHSE-GEFI-MISC-OO21-2025: 6148 dated 03.06.2026 of Director, Higher Secondary Education, Odisha, Bhubaneswar.

Sir,

With reference to the subject cited above, I am writing to request you to upload the advertisement for engagement of Guest Faculties for the academic session 2026-27 on the District NIC Portal on behalf of the Principal, Govt. Higher Secondary School, Balenga. The advertisement, guidelines, and biodata format are enclosed herewith.

This is for your kind information and necessary action.

Rusnapato
Principal 05/06/26

Govt. Higher Secondary School, Balenga

PRINCIPAL
Govt. Higher Secondary School
Balenga, Nabarangpur

Memo No: 45/26

Date: 04/06/2026

Copy forwarded to the District Education Officer, Nabarangpur for information and necessary action.

Rusnapato
Principal 05/06/26

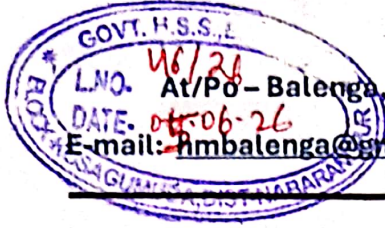
Govt. Higher Secondary School, Balenga

PRINCIPAL
Govt. Higher Secondary School
Balenga, Nabarangpur



OFFICE OF THE PRINCIPAL

GOVT HIGHER SECONDARY SCHOOL BALENGA



At/Po - Balenga, PS - Kodinga, Block - Kosagumuda, Dist - Nabarangpur, PIN - 764075

Contact No: 8018983581

Adv No:01/2026

Date:05/06/2026

ENGAGEMENT NOTICE FOR GUEST FACULTIES

Pursuant to the Government in School & Mass Education Department Order No. 13266/SME dated 09.05.2025 and communicated by the Director, Higher Secondary Education, Odisha, vide Letter No. DHSE-GEFI-MISC-0021-2025/6148 dated 03.06.2026, applications are invited from retired Government and Aided College/Higher Secondary School teachers below 65 years of age and fresh eligible candidates for empanelment and engagement as Guest Faculties to teach Higher Secondary Classes (+2) in the Arts Stream for the academic session 2026-27. In case of non-availability of retired teachers, fresh candidates will be selected on the basis of a merit list prepared through career assessment. The Guest Faculties so engaged shall be paid remuneration at the rate of **Rs. 400/-** per class/lecture of 45 minutes duration, subject to a maximum of **50 classes** and **Rs. 20,000/-** per month. The engagement is purely temporary in nature and shall continue until the closure of schools for the summer vacation of the academic session 2026-27 or till the posting of regular PGTs in the school, whichever is earlier. Interested candidates must submit their applications through e-mail on or before **10.06.2026**. The document verification shall be conducted on **12.06.2026** in the office of the undersigned. Applications received after the stipulated date and time shall not be entertained.

Candidates are required to bring one set of self-attested photocopies along with the original certificates and documents for verification on the scheduled date. No TA/DA shall be admissible for attending the document verification process. Detailed information regarding the engagement may be obtained from the district website: <https://nabarangpur.odisha.gov.in>.

The undersigned reserves the right to disengage any Guest Faculty by giving one month's notice if his/her performance is found unsatisfactory. The undersigned also reserves the right to cancel, modify, or withdraw this engagement notice, either partially or wholly, at any time without assigning any reason thereof.

Date & reporting time	Subject	Vacancy	Qualification
12.06.2026 & 11.00AM	English, Odia, History, Political science, Economics, Sociology	06	<ul style="list-style-type: none">Master's Degree in the concerned subject with at least 50% marks or an equivalent grade, along with a B.Ed. or equivalent degree from a recognized University recognized by NCTE, New Delhi.Candidates having teaching experience and a PGDCA qualification will be given weightage as per the prescribed Government guidelines.

Rusana Fatma
05/06/26
PRINCIPAL
Govt. Higher Secondary School
Balenga, Nabarangpur



Self-attested documents to be attached with the application

1. HSC or equivalent certificate and mark sheet.
2. +2 or equivalent certificate and mark sheet.
3. Bachelor Degree or equivalent certificate and mark sheet.
4. Master Degree or equivalent certificate and mark sheet.
5. B.Ed. Degree or equivalent certificate and mark sheet.
6. Certificate of Computer Knowledge.
7. Experience Certificate.
8. ID Proof / Address Proof.
9. Candidates possessing certificates issued in the grading system must produce a conversion formula/certificate issued by the concerned University or Institution showing the equivalent percentage of marks.

Rusenapati
05.06.26
Principal

Govt. Higher Secondary School, Balenga

PRINCIPAL
Govt. Higher Secondary School
Balenga, Nabarangpur

Memo No: 47/26 //Date: 05.06.26

Copy forwarded to the Block Education Officer, Kosagumuda for information and necessary action.

Rusenapati
05.06.26
Principal

Govt. Higher Secondary School, Balenga

PRINCIPAL
Govt. Higher Secondary School
Balenga, Nabarangpur

Memo No: 48/26 //Date: 05.06.26

Copy forwarded to the District Education Officer, Nabarangpur for information and necessary action. He is requested to host the advertisement in the District NIC Portal for wide circulation among eligible candidates.

Rusenapati
05.06.26
Principal

Govt. Higher Secondary School, Balenga

PRINCIPAL
Govt. Higher Secondary School
Balenga, Nabarangpur

BIODATA

Paste here
Pass Port Size
Photograph

1. Post applied for:
2. Name of the applicant:
3. Father's name:
4. Date of birth:
5. Correspondence address:
.....
6. Permanent address:
.....
7. Contact No :
8. Email ID:
9. Caste Category :
10. Aadhaar No.
11. Educational qualification:

Sl. No.	Name of the exam qualified	Name of the board /university	Passing year	Full marks	Marks secured	percentage	Subjects taken
1							
2							
3							
4							
5							
6							
7							

12. Experience :

<i>Institution where posted and Post Held</i>	<i>Dates</i>		<i>Total</i>		
	<i>From</i>	<i>to</i>	<i>Years</i>	<i>Months</i>	<i>Days</i>

I hereby declare that the information submitted by me are true and correct to the best of my knowledge and belief.

Signature of the Applicant

Place:

Date:

Document Check List:

SL NO	DOCUMENTS	Submitted YES/NO	REMARKS
1	Any ID Proof()		
2	10 th Certificate		
3	10 th Marksheet		
4	12 th Certificate		
5	12 th Marksheet		
6	Graduation Certificate		
7	Graduation Marksheet		
8	PG Certificate		
9	PG Marksheet		
10	B.Ed Marksheet		
11	B.Ed Certificate		
12	Address Proof		
13	PGDCA Certificate or one year course		
14	Teaching Experience Certificate		
15	Any others		

**GUIDELINE FOR ENGAGEMENT OF GUEST FACULTIES IN GOVT. & GOVT. UPGRADED
HIGHER SECONDARY SCHOOLS FOR THE ACADEMIC SESSION-2026-27**

Sl. No.	Description	Guidelines				
1	Mode of Engagement	Engagement of Guest Faculties will be made through open advertisement following due procedure as detailed below:				
2	Tenure	For a period of one year from the date of engagement till closure of Schools for Summer Vacation in 2027 or posting of PGTs whichever is earlier				
3	No. of Guest faculties to be engaged	<div>-Not more than total existing vacancies vis-a-vis the sanctioned posts in Govt. & Govt. Up-graded HSSs.</div> <div>-In upgraded HSS Guest Faculties are to be engaged in the following subjects only in addition to the compulsory subjects (Odia & English)</div> <table><thead><tr><th>Arts</th><th>Science</th></tr></thead><tbody><tr><td>1.History, 2.Political Science, 3.Economics, 4.Logic/Sociology/Optional Odia</td><td>1.Physics 2.Chemistry, 3.Mathematics 4.Botany 5. Zoology</td></tr></tbody></table> <div>-For Commerce Stream two Guest Faculties shall be engaged for all subjects i.e Accountancy, BSM, BMS, Banking & Insurance /Cost Accountancy</div> <div>-In case of HSSs having two streams, only one Guest Faculty shall be engaged in each Compulsory subject i.e. Odia & English.</div> <div>- In case of HSSs having three stream two Guest Faculties shall be engaged in each Compulsory subject i.e. Odia & English.</div> <div>-For subjects in which students have enrolled without having creation of corresponding teaching posts</div>	Arts	Science	1.History, 2.Political Science, 3.Economics, 4.Logic/Sociology/Optional Odia	1.Physics 2.Chemistry, 3.Mathematics 4.Botany 5. Zoology
Arts	Science					
1.History, 2.Political Science, 3.Economics, 4.Logic/Sociology/Optional Odia	1.Physics 2.Chemistry, 3.Mathematics 4.Botany 5. Zoology					
4	Preference & Procedure of selection	<div><u>Selection is to be made as per the following order of preference</u></div> <div>i. Retired Government College/HSS teachers of same institution who have not completed 65 years of age, if their pre-retirement performance was up to mark.</div> <div>ii. Retired teachers of other Government College/HSS who have not completed 65 years of age. If availability of such retired teachers exceeds the requirement, the selection committee will select the most suitable one.</div> <div>iii. Retired teachers of Aided College/HSS who have not completed 65 years of age and who were in receipt of GIA from Government. If availability of such retired teachers exceeds the requirement, the selection committee will select the most suitable one.</div>				

[Signature]

		iv. Fresh candidates will be selected as per merit by following selection procedure given below in the event of non-availability of retired teachers.
5		Method of selection of Fresh Candidates
I	Selection Committee	(A) <u>For Govt. HSS:</u> 1. Principal of HSS- Chairman 2. DEO or his representative(ADEO/Sr.BEO/BEO) - Member 3. One Sr. faculty nominated by Principal- Member (B) <u>For Upgraded Govt. HSS</u> 1. DEO or his representative(ADEO/ Sr. BEO/BEO) – Chairman 2. Principal(I/C) – Member 3. One Sr. faculty nominated by DEO- Member (Teacher/retired teacher from the nearby Govt. HSS or teacher / retired teacher from the nearby non-Govt. Aided HSS as decided by the DEO)
II	Qualification	- Master's Degree in the concerned subject with at least 50% marks or equivalent grade - B.Ed. or equivalent degree recognized by NCTE, New Delhi, in case of B.Ed. subjects.
III	Total Marks	- Career , Teaching Experience & Basic Computer Knowledge (Either DCA/ PGDCA)in Computer Application -100 marks
IV	Career marking	
	Ph.D	0
	NET	0
	M.Phil	0
	Master's Degree	25 marks
	B.Ed.	25 marks
	Bachelor's Degree	15 marks
	+2 or equivalent	10 marks
	HSC or equivalent	10 marks
	Experience - Computer	10 mark 65 marks 100 marks
	<u>Marks will be calculated as mentioned below:</u> - If a candidate secures 80%, it will be calculated as 8 out of 10 (+2 & HSC or equivalent), 12 out of 15 (Bachelor's Degree), 20 out of 25 (Master's Degree & B.Ed.)& 40 out of 50 (Non B.Ed. subjects & non availability of B.Ed. candidates) keeping in view the % of marks secured by the candidate in the examination as specified in column No. 5 (IV) out of the full marks of the said examination. - In case of Non-B.Ed. subjects i.e. Anthropology, Commerce, Education, Geology, Logic, Psychology, Sociology, Statistics & Home Science / Non-availability of	
=	$\frac{\text{Mark Secured}}{\text{Total Mark}} \times \text{Weightage}$	

Answer

		B.Ed. candidates, the mark for Master's degree will be calculated out of 50 Marks.
	Basic knowledge in Computer application	5 marks
	Teaching Experience	2 marks for each year of experience in HSSs subject to maximum-10 marks
6	Remuneration	Rs.400/- per class / lecture of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20000/- per month.
7	Disengagement	<ul style="list-style-type: none"> - The Guest faculties shall be disengaged: - Every year during the start of summer vacation. - By giving one month notice if their performance is not satisfactory. - Upon joining of PGT against the said vacant post.
8	Undertaking format	Annexure-A

Handwritten signature

ANNEXURE-A

TO WHOMSOEVER IT MAY CONCERN

I Shri/Smt./Ms _____ aged about _____ years S/D/W/o.
_____ on being engaged as Guest Faculty by Principal,
_____ Higher Secondary School, at _____
District _____ do hereby certify that I fully understand the temporary nature of my
engagement as Guest Faculty. Being a temporary engagement, I will not claim for regularization
of my services in future.

Place:

Full Signature

Date:

Name:

Witness:

1.

2.

Seal & Signature of the Principal of the HSS